

Fauquier County Parks & Recreation Department

**May 4, 2005
Auburn Middle School
New Baltimore, VA**

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Debbie Reedy, Treasurer
Donald P. Johnson, Jr.
Tom Harris
Larry Miller, Ex Officio
Niki Barwick, P&R Staff

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:00 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

**A motion was made by Donald Johnson that the agenda be adopted as presented.
Seconded by Debbie Reedy. The vote was unanimous in favor.**

IV. Comments from citizens – Chairman Bailey recognized Henry Baxley, President of Fauquier Community Theater (FCT), and Gene Johnson Board Member of FCT. Mr. Baxley and Mr. Johnson appeared before the Parks and Recreation Board in support of Agenda item VIII.B. Extension of lease of Vint Hill Theater.

Mr. Baxley reported that he had met with Chairman Bailey and Larry Miller regarding an extension of the current lease to give the organization time for negotiations of a new lease. Chairman Bailey informed Mr. Baxley that the County Attorney, the County Administrator and the Assistant County Administrator are working on the lease, and when it is done it will come to the Parks and Recreation Board. Ms. Heritage, Assistant County Administrator, present at the meeting, also stated that the new proposed lease will come to the Parks and Recreation Board at their June meeting, and back to the Board of Supervisors for their June Meeting.

Mr. Baxley reported that they had had a discussion with the National Park Service concerning the use of the theater since an interpretation of the contract needed clarification. Mr. Johnson stated that Mr. Huie of the National Park Service said, "Use of the building for religious purposes wouldn't fly". Mr. Johnson further stated that the concerns of Fauquier Community Theater involve their encumbrance to try to publish a schedule, get volunteers to come out, etc.

and then to have to arrange for a different group to come to use the facility for other than theater purposes would hobble FCT.

Chairman Bailey again stated that the Board of Supervisors would make the decision taking into consideration recommendations made by the Parks and Recreation Board. He then thanked Mr. Baxley and Mr. Johnson for their comments and returned to the agenda.

V. Presentations/Commendations – At this time Chairman Bailey asked Donald Johnson to read the proclamation presented in the Board's book. There was general agreement to accept the proclamation as it was presented.

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Policy revision – Trust Fund
- D. Affiliation status – Friends of Monroe Park
- E. Contract for summer camps
- F. Increase in dance instruction contract

A motion was made by Debbie Reedy to move item VI. C. Policy revision – Trust Fund to VIII. Action Items G. and adopt the other items on the consent agenda consisting of: the minutes of the Parks and Recreation Board Meeting on April 6, 2005 as presented; the Treasurer's Report of check registers, financial reports and budget action forms as presented; the renewal of affiliation status for the Friends of Monroe Park as presented; the proposed 2005 Keyplay contract as presented; the DanceWorks Purchase Order # 15149 increased to \$9800 and the Virginia Civic Ballet Purchase Order #13631 increased to \$1000 as presented. Seconded by Tom Harris. The vote was unanimous in favor.

VII. Reports

- A. Bids/Contracts Committee – Chairman Bailey announced that this committee has a meeting tentatively scheduled for May 16, 2005.
- B. Swimming Pools Planning Committee – Debbie Reedy stated this committee has a meeting scheduled May 5, 2005.
- C. School Coop Agreement Liaison – Donald Johnson reported that at the meeting held on April 19, discussion included: a report that the restrooms at P.B. Smith Elementary School are being considered for usage by Parks and Recreation; that the Principal of Pierce Elementary School will attend the next meeting to discuss the condition of the trail at the school; and the need for background checks on employees and contractors working on school property.
- D. Legislative Liaison – Nothing was added to the agenda page background/update.
- E. Sports Coordination Council – Donald Johnson reported that at the April meeting of the Council there was discussion on: Activities, or the lack thereof, on the sports complexes; Fair Board issues; and issues regarding the procedure to request funds from the Department by organizations.
- F. Budget Committee – Debbie Reedy stated that the FY07 budget process is about to begin. She asked Mr. Miller if the discrepancy in the FY06 budget was resolved. Mr. Miller responded, "Yes." Chairman Bailey complimented the County Administration and the CIP Committee for their efforts and the good job they did. Debbie Reedy asked that the staff workup priorities and then the Budget Committee meet to review and discuss.
- G. Director's Report – In addition to the background/update in the report Mr. Miller pointed out the following: 1) The County classification study is not yet complete. 2) It is the 250th year celebration of the birth of John Marshall, and on October 1 the Fauquier Heritage Society will lead a tour of the John Marshall Birthplace Park. 3) He suggested a worksession to revise the Community Contributions policy should be postponed until a revenue philosophy is resolved. 4) The Board's previous desire to develop planning and strategies for the department needs to be addressed – how would the Board like to address the issues?

Debbie Reedy stated that the Parks and Recreation comments on the Community Development and Planning Department site plans are not reflected in reports and wanted to know why they are not. Director to investigate.

H. Waste Water Study Review Committee – Mr. Bailey reported that he had read the entire document, and is leaning toward the project if soil meets the qualifications. Donald Johnson pointed out if drip process works he would be in favor of it. However, he is concerned that when the project is completed, operations and maintenance would be turned over to WSA. Mr. Bailey said that Board of Supervisor, Ray Graham stated that the project would be thoroughly investigated.

VIII. Action Items -

A. Sports Fields Complexes – Mr. Miller reported that the Central Complex specs are due Friday, May 6, 2005, and the Central Complex Phase II site plan is to be submitted the end of the month. He also reported that the Northern Complex bids are due tomorrow, May 5, 2005. Donald Johnson reported that his Supervisor is doing hard research on a site for the Southern Complex and is keeping him informed. Carl Bailey reported that he, Donald Johnson, Larry Miller and Richard Robison met with the Fair Board and discussed and reviewed the site plan. The Fair Board then came to see him in his office to discuss purchase of 5 additional acres from the County. Donald Johnson said his Supervisor would speak to the other members of the Board of Supervisors and that he is against giving anymore.

B. Extension of lease of Vint Hill theater – This item discussed during item IV. At this time Chairman Bailey distributed an April 22 letter from Fauquier County Theater applying for an extension of their current lease agreement. **A motion was made by Debbie Reedy that the lease with the Fauquier Community Theater for the use of the Vint Hill theater be extended for 60 days, and during this period a review of a negotiated lease be conducted by the Board of Supervisors and the Parks and Recreation Board. Seconded by Donald Johnson. The vote was unanimous in favor.**

C. Capital Improvement Program – Chairman Bailey asked Mr. Miller to explain the status of this agenda item. Mr. Miller said that the CIP forms for FY2007-2016 have been received and are due back the end of May. He also stated that Parks and Recreation asked for and received an extension until June to allow the Board time to review the submission. The forms are basically the same as previous ones. The new forms, require that any proposed shared use of any facility be thoroughly investigated.

D. Fifield Park access – use of residence – Mr. Miller reviewed the two possibilities the County has for leasing the house to Fauquier Housing or Habitat for Humanity –short term. Chairman Bailey asked that this item be carried over to next month until the County decides what to do. Also, a neighbor has proposed keeping the grass cut in exchange for using a portion of the land for a garden.

E. Babe Ruth request for infield mix –Chairman Bailey asked if a letter was sent to Babe Ruth as requested last month. Mr. Miller responded, yes.

F. LogSec request – Katie Heritage reported that this request came to Parks and Recreation from Economic Development Department. Debbie Reedy informed the Board that the department policy and Business Discount Program was sent to EDA, and it satisfied the request of LogSec.

G. Policy Revision – Trust Fund – Following some discussion the Board asked that the staff provide information to the Board regarding the proposed change to the Crockett Park Improvement Funds section of the policy regarding Community Contributions and to delete the Fifield proposed change. **A motion was made by Donald Johnson to postpone the Trust Fund policy revision to the June meeting to clarify the C.M. Crockett Park Improvement Fund proposed change and drop the Fifield proposed addition until a decision on the residence is finalized. Seconded by Debbie Reedy. The vote was unanimous in favor.**

IX. Information Items – No discussion on this item.

X. Board Time

Tom Harris reported that he couldn't attend the June meeting because he will be out of state.

Debbie Reedy reported that she cannot attend the June meeting as she is taking her mother to an oncologist. Ms. Reedy had a question regarding the Rappahannock

Landing letter in the information section of the Board's book. This question led to a brief discussion relating to the project.

Carl Bailey reported on the fishing tournament at Crockett Park. He said he wound up in a three-way tie with Ray Graham, Board of Supervisors member and Paul McCulla, County Administrator. He told the Board he shared a boat with Mr. Graham and they had good discussion and encouraged the Board to stay in touch with their Supervisor.

XI. Adjournment

There being no further business, **a motion was made by Donald Johnson to adjourn the meeting. Seconded by Debbie Reedy. The vote was unanimous in favor.** The meeting adjourned at 8:10 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date